

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

January 28, 2016
6:00 p.m.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

	WS / BM		WS / BM		WS / BM
Mrs. Oppegaard	<u> x </u> <u> x </u>	Mrs. Lewis	<u> x </u> <u> x </u>	Mr. Lopez	<u> x </u> <u> x </u>
Mr. Susino	<u> x </u> <u> x </u>	Mr. Calhoun	<u> x </u> <u> x </u>	Ms. Mordaunt	<u> x </u> <u> x </u>
Mrs. Houllier	<u> x </u> <u> x </u>	Mr. Cousins	<u> x </u> (left 6:20)	Mrs. Smith	<u> x </u> <u> x </u>

Others Present

Dr. Mercora	<u> x </u> <u> x </u>	Mr. Folk	<u> x </u> <u> x </u>
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III. FLAG SALUTE

IV. PRESENTATIONS

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

C. EDUCATION

DISCUSSION – Committee meeting – discussed policies. Congratulations to Mrs White, Teacher of the Year. Discussed P/S Summer Program, District Action Plans, Tech Grant, And Cultural Awareness Program

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion: L. Houllier Second: A. Susino

Mrs. Oppegaard	<u>x</u>	<u>x</u>	Mrs. Lewis	<u>x</u>	<u>x</u>	Mr. Lopez	<u>x</u>	<u>x</u>
Mr. Susino	<u>x</u>	<u>x</u>	Mr. Calhoun	<u>x</u>	<u>x</u>	Ms. Mordaunt	<u>x</u>	<u>x</u>
Mrs. Houllier	<u>x</u>	<u>x</u>	Mr. Cousins	<u>x</u>	<u>A</u>	Mrs. Smith	<u>x</u>	<u>x</u>

D. OPERATIONS

DISCUSSION – Committee reports minutes attached

RESOLVE, The Board of Education approve the items listed under Operations as per Document C - 2

Motion: D. Calhoun Second: M. Lewis

Mrs. Oppegaard	<u>x</u>	<u>x</u>	Mrs. Lewis	<u>x</u>	<u>x</u>	Mr. Lopez	<u>x</u>	<u>x</u>
Mr. Susino	<u>x</u>	<u>x</u>	Mr. Calhoun	<u>x</u>	<u>x</u>	Ms. Mordaunt	<u>x</u>	<u>x</u>
Mrs. Houllier	<u>x</u>	<u>x</u>	Mr. Cousins	<u>x</u>	<u>A</u>	Mrs. Smith	<u>x</u>	<u>x</u>

E. PUBLIC RELATIONS

DISCUSSION - Committee reports minutes attached

MOTION – None

RESOLUTION - None

XIII. MOTION TO ADJOURN

Motion:

W/M	B/M
A. Susino	A. Susino

Second:

W/M	B/M
D. Calhoun	L. Houllier

All in Favor:

W/M	B/M
X	X

Oppose: _____

Time:

W/M	B/M
7:13	7:19

 P.M.

Neptune City Board of Education
 Thursday, January 28, 2016
 Business Meeting 7:00 P.M

Chief School Administrator's Report:

Agenda:

Enrollment

<u>November</u>	<u>December</u>	<u>Schools</u>
137	137	Neptune Senior High School
3	3	Poseidon High School
12	12	High Tech (1); Allied Health (6); Wall Communications (3); BioTechnology (2)
28	28	Red Bank High School For Performing Arts (12); Information Technology (3); Academy of Finance (3); Academy of Engineering (5); Family/Consumer Science (5)
1	1	Class Academy
22	23	Special Education: Out of District
370	364	Neptune City

573	568	Total Enrollment

Fire Drills: 12/11/15

Non-Fire Evacuation - 12/14/15

False Alarm - 12/17/15

Student Suspension Report:
 Student Suspension Report:

Three - November
 One - December

Missing Child Report:
 Missing Child Report:

None - November
 None - December

Enrollment Report for November: 370 Neptune City
 Enrollment Report for December: 364 Neptune City

Discussion

- PARCC Scores Presentation
- Mid-Year Budget Review
- Professional Development
- WWES Ocean First Grant Proposal
- Coach - Asthma Program (Community Outreach for Asthma and Health)
- Congratulations to Mrs. Leigh White, Teacher of the Year!
- The Spelling Bee was held on January 14, 2016 - Congratulations to Kayla Nino, Grade 8, Winner and Nevaeh Nguyen, Grade 7, Alternate
- Book Fair is February 9 - 11, 2016
- Kindergarten Registration packets will be available on February 1, 2016. Registration dates are May 31, June 1, June 2, 2016, 1 - 3 p.m.

Building Use:

Amended:

Neptune City Board of Recreation (Recreation basketball)

Gym - Tuesday and Thursday - 6 - 9 pm - January 5, 2016 - March 22, 2016 (previously 6-8 pm)

Neptune City Board of Recreation (Annual All Star Night)

Friday - 6 - 10 pm - March 4, 2016 (previously March 18th)

Approval (s):

See Section C

Reports Filed:

Annual Report of TB Testing in Schools for Year Ending December, 2015

Annual Immunization Status Report

HIB - ITP Report

EVVRS Report (Violence and Vandalism Report)

DOCUMENT A-1

Informational Material:

1. Enrollment as of December 31, 2015
2. Annual Spelling Bee Contestant List
3. Nurses' Report for December, 2015
4. Annual Report of TB Testing in Schools for Year Ending December, 2015
5. Annual Immunization Status Report
6. Neptune City Board of Education 2015-2016 District Goals Action Plans
7. Operations Committee Meeting Minutes on January 19, 2016
8. Education Committee Meeting Minutes on January 20, 2016
9. Public Relations Committee Meeting Minutes on January 20, 2016
10. WWES Grant Proposal
11. School Ethics Commission Issues Public Advisory Opinions

CORRESPONDENCE

January 28, 2016

- 1) Letter of retirement from Karen O'Donnell effective June 30, 2015.
- 2) Letter addressed to Neptune City Board of Education from NJ Department of Education regarding representaton of sending district board of education members on the receiving board of education.
- 3) Letter from the NJ Department of Education regarding our 2015-2016 budget.
- 4) Letter addressed to Neptune City Board of Education from Ed Zakerowski, Secretary of the Neptune City Board of Recreation regarding new partnership with Wilson School to create activities and events for the students.
- 5) Letter addressed to Neptune City Board of Education from NJ Department of Education regarding correction about representation of sending district board of education members on the receiving board of education.

Neptune City Board of Education
January 28, 2016
Business Meeting

1. EDUCATION

RESOLUTIONS

1. To reaffirm December, 2015 Bullying Report. There were no incidents in January, 2016.
2. To approve Preschool Summer Enrichment Program. Program will run July 11 - August 5, 2016, Monday - Friday, 8:30 am - 11:30 am. Personnel to be approved later.

ACTION FOLLOWUP _____.

2. OPERATIONS

RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$548,476.25 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of December 31, 2015, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of December 31, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports per attached
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations.
8. To approve tuition contract with Coastal Learning Center for one student at a rate of \$265.73 per day for the 2015-2016 school year.
9. To approve the appointment of the law firm of McManimon, Scotland & Baumann, LLC. The Board retains the law firm of McManimon, Scotland & Baumann, LLC, Roseland, NJ, to provide specialized legal services necessary for the capital program and for the authorization, the issuance and the sale of bonds, notes or other obligations of the Board.
10. To approve a Lease with Xerox Financial Services, LLC, for two photocopiers for a 60-month lease at a cost of \$1,515.70.
11. To approve the appointment of Acacia Financial Services to serve as financial advisor to the Neptune City School District.
12. To approve the submission for Ocean First Technology Grant
13. To approve Neptune City BOE 2015-2016 District Goals Action Plans

2. OPERATIONS continued

14. To approve for first reading the following policies and regulations:

Policies:

1240	Evaluation of Superintendent
2510	Adoption of Textbooks
2622	Student Assessment
3218	Substance Abuse (teaching staff)
3431.1	Family Leave (teaching staff)
4218	Substance Abuse (support staff)
4431.1	Family Leave (support staff)
5120	Assignment of Students
5330	Administration of Medication
5466	Graduation and Yearbook Fees
5519	Dating Violence at School
6112	Reimbursement of Federal and Other Grant Expenditures
6471	School District Travel
6480	Purchase of Food Supplies
6660	Student Activity Fund
7434	Smoking in School Buildings and on School Grounds
7436	Drug and Alcohol Free Workplace
8130	School Organization
8601	Student Supervision After School Dismissal

Regulations:

1240	Evaluation of Superintendent
1570	Internal Controls
2200	Curriculum Content
2411	Guidance and Counseling
2415.20	No Child Left Behind Complaints
2460.1	Special Education - Location, Identification and Referral
2460.9	Special Education-Transition from Early Intervention Programs to Preschool Programs
2510	Adoption of Textbooks
3218	Substance Abuse (teaching staff)
3244	In-Service Training
5331	Management of Life-Threatening Allergies in Schools
5338	Diabetes Management
5410	Promotion and Retention
5519	Dating Violence at School
5860	Rules for Safety Patrol Members
6111	Special Education - Medicaid Initiative (Semi) Program
6112	Reimbursement of Federal and Other Grant Expenditures
6471	School District Travel Procedures
6810	Financial Objectives
7100	Long-Range Facilities Planning
7420.1	Bloodborne Pathogen Exposure Control Plan
7430	School Safety
7650	School Vehicle Assignment, Use, Tracking, Maintenance and Accounting
8420.4	Kidnapping
8420.5	Asbestos Release
8420.6	Accidents to and From School
8420.7	Lockdown Procedures
8420.10	Active Shooter
8461	Reporting Violence, Vandalism, Harassment Intimidation, Bullying, Alcohol, and Other Drug Use
9140	Citizens Advisory Committee

ACTION FOLLOWUP _____.

3. PUBLIC RELATIONS

RESOLUTIONS

None

ACTION FOLLOWUP _____.

4. PERSONNEL

RESOLUTIONS

1. To approve the retirement of Karen O'Donnell, 5th Grade Teacher, effective June 30, 2016.
2. To approve Rebecca Fontenot as a substitute teacher for the 2015-2016 school year pending completion of paperwork.
3. To approve personnel for PARCC Math Class, fees pending negotiated salaries: Barbara Reynolds, Karen Bonney, Leigh White, Lisa Rizzo, Ashli Kravarik, Elyse Sansone, Carol Gunderson, Kay Salera and John Davellis.
4. To approve Dr. Nora Hyland for presentation on Cultural Awareness at our In-Service on February 12th. Fee is \$400.00

ACTION FOLLOWUP _____.